

## Contractor Bid Request

November 7, 2023

**Homeowner Name:**  
**Project Address:** Concord, CA  
**Homeowner Contact:**  
**Structure Type:** Single Family  
**Bid Due Date:** **12/02/2023**  
**Project Description:** Replace windows, investigate roof leak

This Scope of Work was developed by a Habitat for Humanity Inspector based upon an inspection of the property. Items are listed in order of their priority. Contractors must provide an itemized estimate for each item listed below. The selected contractor will be required to provide proof of current license, insurance and workman’s comp and submit a completed W-9 in advance of starting the project. Project address and homeowner phone number available upon request.

Any questions or requested modifications should be directed to  
 Jason Harrison – Inspector: 510-751-6675 [jharrison@habitatebsv.org](mailto:jharrison@habitatebsv.org)

**Priority A:** Required items, including code violations and health and safety issues. These items must be completed prior to consideration of general, non-essential property improvements.

**Priority B:** General property improvements. Items to be completed if budget allows.

Priority Letter	Priority Number	Item Description
A	1	<p><b>Replace a total of 10 windows in the following locations: One in living room, one in front bathroom, one in front bedroom, one in hallway bedroom, one in master bathroom, one in master bedroom, one in kitchen, one in dining room, two in back room. Contractor to suggest if better configurations possible for picture window/slider combos. Contractor and homeowner to agree on color, style, and configurations. Contractor to verify count.</b></p> <p>Make all measurements for accurate install and recommend best solution to work with existing interior and exterior conditions. Install new double pane, low E replacement type vinyl window(s) with fusion welded frame and argon insulation layer. All new windows must meet the energy performance standards of California’s Energy Code. Unless noted, replacement windows are to fit within existing framed opening. Window type to match existing unless alteration is requested or required by code. Install new exterior and interior casings and touch up paint as needed. Work will include planning, equipment and material acquisition. Exceptions: Unless noted scope does not include replacement of security bars and related hardware. When applicable, existing blinds or drapes to be removed, retained and reinstalled.</p> <p>*Work to be permitted and inspected (if required).</p>

A	2	<b>Roof Replacement - Shingle Roof</b> Investigate leaking around fireplace vent on roof and insure proper flashing. Contractor to suggest best solution.
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- Exclusions:** Any items not included in the above scope of work, including:
- Correction of existing unpermitted work not disclosed to Habitat or contractor.
  - Costs related to temporary displacement of occupants.
  - Costs related to storage of homeowner's belongings during duration of project.