

## Contractor Bid Request

December 14, 2023

**Homeowner Name:**  
**Project Address:** Berkeley, CA 94702  
**Homeowner Contact:**  
**Structure Type:** Single Family  
**Bid Due Date:** **1/12/2024**  
**Project Description:** Exterior Maintenance, Paint

This Scope of Work was developed by a Habitat for Humanity Inspector based upon an inspection of the property. Items are listed in order of their priority. Contractors must provide an itemized estimate for each item listed below. The selected contractor will be required to provide proof of current license, insurance and workman’s comp and submit a completed W-9 in advance of starting the project. Project address and homeowner phone number available upon request.

Any questions or requested modifications should be directed to:  
 Jason Harrison – Inspector: 510-751-6675 [jharrison@habitatebsv.org](mailto:jharrison@habitatebsv.org)

**Priority A:** Required items, including code violations and health and safety issues. These items must be completed prior to consideration of general, non-essential property improvements.

**Priority B:** General property improvements. Items to be completed if budget allows.

Priority Letter	Priority Number	Item Description
A	1	<p><b>Maintenance and Paint</b></p> <p>Work to exclude accessory structures.</p> <ol style="list-style-type: none"> <li>1. Exterior Maintenance – Replace visible dry rotted or damaged wood including crawlspace access doors, trim around vents and window/door casing and sills, fascia, and rafter tails. <b>Areas for attention include: Window, door, and garage door trim.</b></li> <li>2. Paint Structures - Entire exterior of home. Work to exclude accessory structures. Properly protect hard surfaces, fixtures, and homeowner belongings. Exterior paint limited to three colors total unless otherwise agreed upon with contractor.               <ol style="list-style-type: none"> <li>1. Pressure wash or similar prep prior to commencement of any painting.</li> <li>2. Caulk all seams and cracks. Scrape and sand, if appropriate and as needed, to provide proper surface adhesion, especially on south and west facing walls.</li> <li>3. Apply two coats of quality paint and primer to be applied to all exposed siding, trim, eaves, doors and</li> </ol> </li> </ol>

		exterior handrail/guardrail. Consult with the owner on color and finish. Work to be permitted and inspected (if required)
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- Exclusions:** Any items not included in the above scope of work, including:
- a. Correction of existing unpermitted work not disclosed to Habitat or contractor;
  - b. Costs related to temporary displacement of occupants;
  - c. Costs related to storage of homeowner's belongings during duration of project.